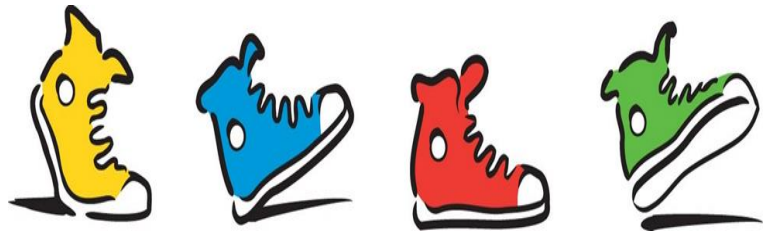


HR NOTES



September, 2019



WCASD HEALTHY LIVING COMMITTEE

Did you know that the WCASD has a healthy living committee dedicated to improving the health and well-being of employees? The WCASD Healthy Living Committee is hosting the 4th Annual **Get Moving Day** on Saturday, October 5, 2019 from 10:00 a.m. to 12:00 p.m. at East High School (450 Ellis Lane, West Chester, PA 19380) This event is open to all WCASD employees and their families. Some of the fun activities will include:

- *Fun Run/Walk 2K-5K route*
- *Kid Races*
- *Kid Zone*
- *Vendors*
- *School Mascot Race – 11:00 a.m.*
- *Dance Party*
- *Rhthmix Entertainment*
- *Raffle Prizes (must be present to win)*

So bring the family and join us for a fun morning with your colleagues and friends. Hope to see you there!

SUMMER RESERVE INFORMATION

**** PROFESSIONAL EMPLOYEES ONLY ****

If you wish to reserve a portion of your net pay each payday please do not forget to complete the summer reserve form. This reserved amount will be paid in 4 bi-weekly direct deposit vouchers over the summer or a lump sum payment in your 22nd pay on June 10, 2020 so don't delay. Please [click here](#) to take you to the electronic enrollment form.



Do you know someone looking for a job? We currently seeking applicants for the following positions:

Contracted Special Education Teacher

LTS Spanish Teacher

LTS Special Education Teachers

ELD Teachers

Substitute Custodians

AND MORE.... Please **click here** to view all open positions!

HAS YOUR SCHOOL LOCATION OR TITLE CHANGED?



If you have changed building locations or added a new location for the 2019-2020 school year, please check your AESOP account. Our office has worked hard this summer to make sure all AESOP accounts reflect your current location and title. However, if you see your location or title are incorrect, please email Joanne Redden (jredden@wcasd.net) or Amelia Pumala (apumala@wcasd.net) and we will immediately correct. You can access AESOP's Absence Management System through My Learning Plan or [click here](#) to take you to the login page.

TUITION REIMBURSEMENT SPRING DEADLINE

Just a friendly reminder that the deadline to submit for Spring, 2020 tuition reimbursement will occur on December 15th. All requests for tuition reimbursement for Spring, 2020 must be entered in My Learning Plan by December 15, 2019. Should you have any questions regarding the tuition reimbursement process, please contact Amelia Pumala (apumala@wcasd.net) and she will be able to assist.



BENEFITS BLOG

CORESOURCE

A Trustmark Company

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CoreSource Vision – Name Change

CoreSource, our vision plan provider, is changing their name to Trustmark. The change does not affect the vision benefits plan. Over the next few months, employees will begin to see the brand name Trustmark Health Benefits instead of CoreSource on Explanation of Benefits and other communications. In December, the Benefits section of the District website will be updated with a new vision ID card and claim form, using the Trustmark label. [Click here](#) for additional information.



Health Savings Account – Employee Contributions

Employees enrolled in the Deductible Health Plan with Health Savings Account (HSA) are now able to change their HSA employee contribution throughout the plan year. Employees can choose to increase, decrease, newly elect or cancel payroll contributions to their HSA account. Please note that it is the employee's responsibility to ensure that the amounts elected do not exceed the total annual contribution limits set by the IRS. [Click here](#) for the required HSA change form.



New Blue Cross Behavioral Health Program

Independence Blue Cross has announced a new benefit called Tele-Behavioral Health. This benefit provides access to behavioral health services in a private, convenient and flexible way, through the use of phone or video conferencing in the privacy of your home. Currently, there are over 200 available tele-behavioral health providers in the Blue Cross 5-county service area. To locate a tele-behavioral health provider, contact Magellan at 1-800-788-4005 or log into IBX.com. [Click here](#) for more information.



PLEASE VISIT OUR WEBPAGE

Need information after hours or on the weekend? Please visit the [HR webpage](#) where you will find detailed information on many topics. You can also access documents and forms at the click of your finger.



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"The mission of the West Chester Area School District is to educate and inspire our students to achieve their personal best."
